



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

MEMORANDUM FOR INCOMING STUDENTS

24-Aug-01

FROM: AFIT/LSA
2950 P Street
Wright-Patterson AFB, OH 45433-7765

SUBJECT: Welcome Letter for Professional Continuing Education (PCE) Program

1. On behalf of the AFIT faculty and staff, I would like to welcome you to AFIT's PCE Program. You are officially enrolled in the course listed below. Please read these instructions carefully to answer many of your initial questions.

COURSE TITLE: Applied Maintenance Management Concepts (LOG 262-01E)

CLASS LOCATION: AREA B, BLDG 641, ROOM 201

START DAY & HOUR: MONDAY, 10 SEP 2001 @ 0800

LAST DAY & HOUR: FRIDAY, 21 SEP 2001 @ 1200

COURSE MANAGER: **Ann Bivens**
(Administrative/Facility Questions) DSN: 785-7777 x3236 COM: (937) 255-7777 x3236
EMAIL: april.bivens@afit.edu

COURSE INSTRUCTOR: **Major Gary Nogrady**
(Curriculum/Technical Questions) DSN: 785-7777 x3208 COM: (937) 255-7777 x3208
EMAIL: gary.nogrady@afit.edu

2. My staff and I are eager to do everything within our power to make your stay with us a positive experience. If you have special needs concerning your attendance, please contact either your Course Manager at the number listed above or myself at DSN 785-7777, ext. 3265 or commercial (937) 255-7777, ext. 3265.

3. We have included driving instructions to Wright-Patterson AFB and a pre-departure checklist for your convenience. Please take the time to complete the information sheet on contacting PCE students and leave it with those at your home or office who may need to contact you in case of emergency. Good luck with your class and call if we can be of service.

Attachments:

1. Reporting Instructions
2. Contacting PCE Student
3. Directions to VOQ
4. Map
5. Base Entry Letter

MAURY HERNANDEZ
Chief, Student Operations
School of Systems and Logistics

Check out our website @ <http://ls.afit.edu/>